



Item	Info	Minutes
1. Round Table Welcomes! (5 min) 6 PM	Attendees	Jessica Anjos, Kacy Martin, Dani Walls, Megan Rennie, Melanie Boomhower, Laura Gustafson
2. Fundraisers and events review/ Presidents report	<p>Quick addressing of the photography session proposal from parent: Bylaw M #2</p> <p>Playground Update</p> <ol style="list-style-type: none"> <li>1. Purdys Easter fundraiser- current. Ordering closed Pick up day: April 16th - volunteers? 2 before and after school . Approx 188.00 profit</li> <li>2. Growing Smiles - spring plant current fundraiser( annuals, herbs, hanging baskets) Closing order date: April 23rd Delivery day: May 8- volunteers? Pick up day: May 9- volunteers?</li> <li>3. End of year BBQ-Friday May 30th - group chat and volunteers.               <ol style="list-style-type: none"> <li>a. Large BBQ grill- Jessica Moore</li> <li>b. Food- hot dogs and hamburgers- T bones ( Dani)and COBS bakery for buns</li> <li>c. Save on and superstore- Jessica</li> <li>d. Ice cream - Laura and Melanie</li> </ol> </li> </ol>	<p>Jill asked the COPAC about photography sessions from parents. Bylaw section M #2. Early stages of playground updates.</p> <ol style="list-style-type: none"> <li>1.) Purdy’s: Dani and Kacy before school; we need two volunteers for after school</li> <li>2.) Growing Smiles: Around \$650 in total orders so far</li> <li>3.) Jessica Moore has secured bbq and propane. Dani has contacted Cobbs and T-Bones and they are willing to donate – they need to know approximate numbers (Mel will send out survey monkey to all families via email). Jessica Moore to follow up with Save On and Superstore. Laura will reach out to Karma. Laura and Mel have a deep freeze for ice cream (ice cream sandwiches, popsicles, etc). Jess Anjos has ordered 8 tables to use for food/condiments. Jess Anjos also has a speaker and microphone (Laura to create a playlist).</li> </ol>



<p>3. Motion to approve March mins (2 mins)</p>		<p>Kacy and Laura</p>
<p>a. Treasurers Report (5min)</p>	<p>COBBS- agreed ok for them to choose</p> <p><b><u>General Account:</u></b> \$39,634.19</p> <p><b><u>Gaming:</u></b> \$221.69</p> <p><b><u>Hot Lunch Revenue:</u></b> \$5,310.44</p> <p><b><u>Fundraising:</u></b>          Bottle Drive: \$266.64          Purdy's (spring): \$188.74</p>	
<p>C. COPAC report(5 min)</p>	<ul style="list-style-type: none"> <li>• COPAC highlights</li> </ul>	<p>None</p>
<p>2. D. Principal's Report and new funding requests (10 mins)</p>	<p>See attached Principal's report for details</p>	<p>Concrete repairs: we are on the list but unsure where or when the repairs to the walkways will happen</p> <p>May 14<sup>th</sup> – BARK with Mrs Kirkey</p> <p>Raquel Steen – Assistant Superintendent will do a Principal Appraisal. Survey comes out April 11<sup>th</sup> and will be open for two weeks. She will come to PAC meeting on May 13<sup>th</sup>.</p> <p>Learning Community Conversation on May 6th.</p> <p>Jessica emailed Jaq re: structural engineer</p>

**Principal's Report: Helen Gorman Elementary School PAC Meeting**  
**Jessica Anjos | April 8, 2025**

**1. Shining Moments to Celebrate and Updates**

- a. Math Challenge – we had nearly 40% of our student body participate in this opportunity!
- b. Talent Show on March 13
- c. Written Learning Updates on March 13
- d. Welcome Back to School – Last Term of the 2024-2025 school year
- e. Welcome to Chantel Vanderveen, Grade 1/2 teacher – replacing Julia Zanussi who is moved into a maternity leave
- f. 3 Indigenous Learning Opportunities
  - a. Traditional Storytelling – whole school
  - b. Okanagan Song – selected group of Indigenous and Non-Indigenous Students
  - c. Drum Making – Indigenous Grade 4 and 5 students
- g. Concrete Sidewalk Update
  - a. Our school is on the list for eventual concrete work on the sidewalks to support the accessibility and safety of walking. I will continue to advocate for this work for our school.

**2. Mark the Calendar**

- a. Grade 3 Swimming at H2o
  - a. April 23, 30 and May 7
- b. District Battle of the Books on April 24 hosted at HGE
- c. Track and Field Sessions with Grades 4 and 5
  - a. April 25, May 2, and May 9
  - b. Apple Bowl on Monday, May 12
- d. B.A.R.K Program on Wednesday, May 14 with UBCO and Ms. Kirkey
- e. Green Bay Camp Year End Grade 5 Celebration on Monday, May 26

**3. Principal Appraisal Process**

- a. Raquel Steen, Assistant Superintendent present on May 13 PAC meeting – requesting to be on the agenda at the beginning for 15-20 minutes
- b. Survey to all parents on Friday, April 11
- c. HGE PAC Executive is invited to connect with Raquel if desired

**4. School Community Student Learning Conversations**

- a. Reminder to Save the Date: Tuesday, May 6 at 9:30am

**5. Funding Requests**

- a. Looking into the possibility of having the screen replaced in the gym with an electrical one.
  - i. Quote from Points West
  - ii. Working with Operations to gain a quote for the electrical addition and installation