



Item	Info	Minutes
1. Round Table Welcomes! (5 min) 6 PM	Attendees	Jessica Anjos, Kacy Martin, Dani Walls, Jacqueline Pizzey, Melanie Boomhower, Laura Gustafson, Jill Glassford, Jessica Moore
2. Raquel Steen- Assistant Superintendent (15 mins)	Discussion with PAC- Principal's review	PAC's general perspective on the role of Mrs. Anjos in PAC.
3. Motion to approve April mins (2 mins)		Kacy and Laura
a. Treasurers Report (5min)	<u>General Account:</u> \$40,781.33 <u>Gaming:</u> \$219.19 - need to apply by June for next year <u>Hot Lunch Revenue:</u> \$15,079.21 <u>Fundraising:</u> - Growing Smiles (Spring): \$79.89 - Unsure if going to continue next spring - Bottle Drive: \$300.11	



B. COPAC report (5 min)	• COPAC highlights	- Proxy form to vote by May 14, 2025 signed by Kacy and Dani - Jill stepping down from her role in COPAC at the end of 2025
4. Principal's report and funding requests (10mins)	See attached Principal's report for details	- May 14th B.A.R.K with Mrs. Kirkey - Raquel Steen – Assistant Superintendent will do a Principal Appraisal. Survey came out on April 11th and open for two weeks. - Learning Community Conversation held on May 6th at HGE - Swimming lessons at H2O for the Gr. 3 - Battle of the Books Gr. 3/4 and Gr. 5 facilitated by Mrs. Hartmann - Bike to School Week will run the week of June 2nd to the 6th - Motion for approval of up to \$750 for prizes for the Bike to School Week - Jacqueline and Jill



5. Year end BBQ	Friday May 30th – time? FB post and email: bring your own chairs and lawn games - Food survey numbers: 1. Responses: 33 2. Attendees: 142 a) Hamburgers: 81 b) Hotdogs: 67 c) Veggie burgers: 9 - COBBS donating 120 hamburger buns & 120 hotdog buns (Dani to pick up Thursday may 29th) - Tbones donating 200 hot dogs (pick up for Thursday) - Shopping list and volunteers	Confirmation of 5:00 pm to 7:00 pm Flyer to be completed by Melanie with details on the bringing chairs and blankets No admission for the BBQ Bottle Drive will be happening during the event and posted on the flyer. Bottles will be collected and then taken to Bottle Depot the next business day. Discussion of price of combo to be \$5.00 and price of all snacks and drinks to be set at \$2.00 Discussion on possible use of tickets to organize the sale of hot dogs and hamburgers COBS donation: Need to pre-cut hot dog buns (volunteers needed during the day of the event on May 30th to assist) Save-on-Foods donating \$100 Gift Card and 10% off on the day of purchase. Jessica Moore has secured BBQ and propane for event. Discussion for need of volunteers at the grill station – Melanie to send out volunteer form to ask for help Mrs, Anjos to provide 8 tables to use for food/condiments. Mrs. Anjos to provide speaker and microphone Ice cream - Melanie and Laura - delivery and location of deep freeze
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		Confirming with Laura on the delivery date and location of deep freeze Popsicles added to shopping list for items to purchase Left over popcorn will be sold at BBQ Shopping list of items determined and items to be added before event Motion to approve budget of \$1000.00 for food and condiments for BBQ Kacy and Dani
General Discussion		Discussion on Grade 4+5 Track N' Field T-shirts and jerseys made for each child for the re-lay and events. Waiting for next year to decide on need for more jerseys/t-shirts

Principal's Report: Helen Gorman Elementary School PAC Meeting

Jessica Anjos | May 13, 2025

1. Shining Moments to Celebrate and Updates

- a. Grade 3 Swimming at H2O was a great success
- b. District Battle of the Books on April 24 hosted at HGE
- c. Track and Field Sessions with Grades 4 and 5 with a celebration of athleticism on May 12
- d. School Community Student Learning Conversation on May 6

2. Mark the Calendar

- a. B.A.R.K Program on Wednesday, May 14 with UBCO and Ms. Kirkey
- b. Jump Rope for Heart on May 16
- c. Green Bay Camp Year End Grade 5 Celebration on Monday, May 26
- d. Grade 5 Tours at GMS
 - a. All grade 5s on May 27
 - b. Indigenous grade 5s on May 29
- e. Bike to Schook Week – June 2-6
- f. Band Concert with GMS @ HGE on June 2
- g. District Track and Field on June 4
- h. Welcome to K and Play - Kindergarten Orientation on June 5
 - a. See attached kindergarten memo that was shared with all incoming kindergarten families
- i. Celebration of Indigenous Culture on June 17

3. School Grounds

- a. Jessica continues to advocate for our school grounds and our Operations Department has committed to:
 - i. Repairing and enhancing the irrigation system to ensure consistent water coverage.
 - ii. Reseeding and fertilizing the grass to promote healthy growth.
 - iii. Regular maintenance to keep the fields in optimal condition for safe and engaging outdoor activities.
- b. There was a break in two lines that has required a significant repair and the irrigation specialists are working on completing this as soon as possible. They've been onsite daily since Thursday, May 8.

4. Class Placement Request

- a. Please review the Cougar Paw for communication about how families can share their input about their child's placement for the 2025-2026.

5. Funding Requests

- a. Update for the screen in gym Looking into the possibility of having the screen replaced in the gym with an electrical one.
- b. Bike to School Week prizes
 - i. 2 bikes, 1 skateboard, 1 scooter and 4 helmets - \$750 for June 2